

Course Title 科目名	Japanese Writing A(IV)			Instructor 担当者	KAWAKITA, Sonoko 川北 園子		
Semester 学期	FALL 2025	Course Level 履修年次	N/A	Credits 単位	2	hrs/wks 時間数/週	2
<b>【Course Objectives: 授業の到達目標】</b>							
To develop the following skills in written Japanese: 1. Write more than 400 characters (three or more paragraphs) on familiar topics. 2. Write sentences that readers will enjoy reading. 3. Compose polite and appropriate Japanese emails based on the recipient's role or relationship. 4. Write Japanese content with a clear distinction between factual information and personal opinions. 5. Use about 350 kanji and learned expressions in an essay. 6. Self-edit writing by noticing and correcting recurring mistakes in grammar and word usage.							
<b>【Course Summary: 授業の概要】</b>							
This class is designed for students who have completed the elementary Japanese class. Japanese Writing A (IV) and Japanese Reading A (IV) are continuous and we aim to improve reading and writing skills. The writing topics will include things such as e-mail and letters to close friends and superiors, places and things that you would like to recommend, and writing opinions on familiar social issues. Since this writing class is linked to the reading A (IV) class, the themes and content of the sentences in the reading material can serve as a model for writing. In class, before writing a sentence, the outline is created while talking about the topic with other students. After that writing rules will be introduced and practiced. Based on the outline and writing rules, students will write their essays for submission. To better use the grammar and vocabulary you had learned at the beginner level and to become more aware of common mistakes in your own writing, you will work in groups to identify common errors from compositions written by your classmates or yourself, and correct them together.							
<b>【Study Required outside Class (Preparation etc): 事前・事後学習】</b>							
It is essential for students to check both e-mails and class schedule details and information on the class Moodle daily. A quiz on Moodle to evaluate writing rules comprehension must be completed before the deadline. Class assignments need to be submitted in class on time. Late submission or incomplete assignments will result in reduced							
<b>【Class Outline: 授業計画(各回の授業内容)】</b>							
Session 1	Orientation, Kanji (Writng), Challenge Essay (Your purpose for studying abroad)						
Session 2	Feedback on Challenge Essay, Kanji Review, N5-N4 Kanji Quiz						
Session 3	How to write emails, Expressing requests and gratitude, Kanji (Week 5) , Kanji Quiz						
Session 4	Lesson 1 (Styles in written Japanese, Write the first essay outline) Kanji (Week 5) , Kanji Quiz						
Session 5	Lesson 1 (Feedback on Essay①: A Kanji which represents you) Kanji (Week 1) , Kanji Quiz						
Session 6	Lesson 2 (Spoken vs. Written Japanese, Write the second essay outline ) Kanji (Week 1) , Kanji Quiz						
Session 7	Lesson 2 (Feedback on Essay②: Your recommended place/food/item) , Kanji (Week 2) , Kanji Quiz						
Session 8	Lesson 3 (Adverbs/conjunctions that express sequence, Topic sentences and supporting sentences, How to use Japanese manuscript paper (原稿用紙), Write the third essay outline, Kanji (Week 3) , Kanji Quiz						
Session 9	Lesson 3 (Feedback on Essay③: Study Abroad Preparation Procedures), Kanji (Week 3) , Kanji Quiz						
Session 10	Lesson 4 (Expressions for conveying opinions and contrasting, Write the fourth essay outline ), Kanji (Week 4) , Kanji Quiz						
Session 11	Lesson 4 (Feedack of Essay④: What I think is normal and what others think is normal) Kanji (Week 4)						
Session 12	Kanji (Week 4) Lesson 5 : (Outline in opinion writing, distinguishing between fact and opinion) Kanji (Week 4) , Kanji Quiz						
Session 13	Final Exam Preparation (Review for writing rules)						
Session 14	Final Exam						
<b>【Textbooks, Course Materials: 教科書、参考書等】</b>							
杉浦千里・木戸光子『おしゃべりしながら書くことを楽しむ中級作文』(凡人社, 2020) ISBN-10: 4893589784 佐々木仁子・松本紀子『増補改訂版 日本語総まとめ N3漢字』(アスク, 2022) ISBN 9784866394961							

**【Grading Criteria: 成績評価の方法】**

Class Participation 10% | Writing Composition 40% | Kanji Quiz 20% | Final Exam 20% | Moodle quiz 10%

**【Note: 履修上の注意】**

- The Kanji textbook, the writing textbook and the notebook attached to the textbook are required for each class. Bring them to class even if you don't think you will need them.
- If you are late to class more than 3 times it will count as one absence. Students are highly recommended to be seated 3 minutes before the class starts.
- Being more than 15 minutes late will count as one absence.
- Students who have 80% or lower attendance are not allowed to take exams. Exceptions for extended illness will only be made when written medical proof is provided.
- If a student uses their smartphone inappropriately, engages in activities unrelated to the class, or does not participate in class activities, they will be warned the first time. From the second time onward, it will be counted as an absence.
- Each unexcused absence will lower the overall course grade by 1%.
- No make-ups will be given for Kanji quizzes, but the lowest quiz score will be dropped.
- Make-ups will only be given for tests. Written medical proof is required.
- If a student cheats in any examinations (including quizzes) or plagiarizes required writing tasks, this student will receive a F as that final subject.
- All submissions, whether in draft or final form, to meet course requirements (including assignments and writing compositions) must be the student's own work. The use of either translation tools or AI tools for course assignments is the same as receiving assistance from another person. This goes against the fundamental requirement that all work must be the student's own and is strictly prohibited.

Note: The class schedule may be changed depending overall class progress.