



INTERNATIONAL DIVISION

Checklist for Application Documents

Please make sure that the application for _____ contains all of these items:
Give an expected date of submission for items if not included in this package.

☐ **OFFICIAL TRANSCRIPT OF GRADES**

Official transcripts (not the student's copy) from each higher education institution which applicant attended must be submitted.

Expected date of submission: _____

☐ **FINANCIAL STATEMENT (sealed) *Downloaded statements are not acceptable**

Bank statement with official signature/seal must be submitted. It is important to show the Japanese immigration department that applicant has enough financial resources to stay for 10 months (for one semester only: 5 months). The fund must be evaluated in the actual currency that shows the equivalent amount of more than ¥800,000 (for one semester only: ¥400,000) in Japanese yen. In case the expense while in Japan will be partly or fully covered by any organizational fund, an official letter from the applicant's financial source should be attached.

Expected date of submission: _____

☐ **RECORD OF PREVIOUS JAPANESE STUDIES**

In case the applicant has no history of studying Japanese, choose the answer "no".

Expected date of submission: _____

☐ **PHYSICAL EXAMINATION RECORD**

Medical report must be filled completely. If some items are left blank, the reexamination of those items will be required before enrollment in Seinan Gakuin University

Expected date of submission: _____

☐ **COPY OF PASSPORT**

Expected date of submission: _____

☐ **4 ID PHOTOS (taken within two months)**

Enclose 4 copies of 3 x 4.5-cm ID photo for visa purpose and for student ID card

Expected date of submission: _____

Application deadlines: March 31st, 2018